

Keyboarding Skills

PA Standard	Objective	K	1	2	3	4	5
3.7.4D	The student can identify and use letter and number keys.	I	M				
3.7.4D	The student can identify and use punctuation and symbol keys.	I	E	M			
3.7.4D	The student can use the space bar, return, and delete keys.	I	E	M			
3.7.4D	The student can use informal keyboarding skills to type words.		I	M			
3.7.4D	The student can use informal keyboarding skills to type phrases.		I	M			
3.7.4D	The student can use informal keyboarding skills to type sentences.			I	M		
3.7.4D	The student can use informal keyboarding skills to type a paragraph.				I	M	
3.7.4D	The student can use shift, lock, tab, and arrow keys.				I	E	M

I – Introduce

E – Expand

M – Master
 Penn Hills Elementary Schools
 July 8, 2003